

1139 Larson Blvd. • Moses Lake, WA 98837-3308

Phone: (509) 762-5542 • Fax: (509) 762-2202 Toll Free: (800) 742-9202 • TTY: (800) 833-6388

and Mattawa Moses Lake area, Ephrata, Quincy, Soap Lake, Grand Coulee, Warden, Royal City throughout Grant County. Housing is located in the City of Moses Lake, North The Housing Authority of Grant County's low-income housing is scattered

addendum will be required at your move-in. The Housing Authority rentals are smoke free. Your signature of a no smoking

apply to the size and how many pets you can have All pets must be pre-approved and a \$300.00 deposit is required. Restrictions

checking criminal records, civil court records and past rental references ADMIN Plans. In order to check your eligibility, we will be running a credit report, Eligibility requirements are based on HUD regulations as well as our ACOP and information that would not make you a likely renter with the Housing Authority. We will be reviewing your rental application and considering any negative

WA 98221. Phone: 1-800-341-0022 orca@orcainfo-com.com The screening company we use is Orca Information, Inc., PO Box 277, Anacortes







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LOW-INCOME HOUSING APPLICATION Toll Free: (800) 747-9202 • TTY: (800) 833-6388 Phone: (509) 762-5541 • Fax: (509) 762-2202

The Low-Income Housing Application consists of four (4) different subsidized housing programs for low-income families:

Public Housing: Eligibility for the Public Housing Program is based on income and legal status. All applicants are also

for criminal history.

# sened for criminal history. Rents are based on 30% of the tenant's adjusted gross income. Applications are placed on waiting list according to date and time received. The units are located in various communities of Grant County,

2 however, applicants are offered each unit (of appropriate bedroom size) that becomes available -regardless of location

- Subsidized Larson Program: The criteria to qualify for Subsidized Larson (also known as Section 8 Larson Moderate Rehabilitation Program) is the same as for Public Housing, including criminal history screening. Rents are based on 30% of the tenant's adjusted gross income. Applications are placed on the waiting list according to date and time received. All of these units are located at Larson, the former Larson Air Force Base, in Moses Lake.
- located in Mattawa. screened for criminal history. legal status) who earn a Housing Program: Rents are based on 30% of their adjusted annual substantial The Farm Labor Housing Program is for persons or families (head of household must stantial portion of their income from work related to agriculture. Applicants are also gross income. Farm Applicants are also m Labor Housing is
- 4. program for low-income families. Applicant qualification for the program is determined by income and legal status. Applicants may be screened for criminal history. Upon qualification, a voucher will be issued to the applicant to find housing through landlords willing to participate. Once housing is found that meets the Housing Authority's Housing waiting list is approximately five (5) Quality Standards (HQS), the tenant and the Housing Authority each pay a portion of the monthly rent to the landlord. The Housing ximately five (5) years or more.

  INSTRUCTIONS & CHECKLIST FOR APPLICATION COMPLETION Choice Voucher Program: The Section 8 Housing Choice Voucher Program is a rental assistance

Please read the Lead-Based Paint Brochure provided with your application. Please complete this application completely NOT LEAVE ANY BLANK LINES -- or your application will not be accepted. (WRITE "N/A" OR "NONE" V APPROPRIATE.) The following items are required upon submission of this application. WHEN

<del>-</del>	1. Complete names, addresses and telephone numbers of all landlords for the PAST FOUR (4)
	YEARS, including present landlord on Page 2 of application.
2.	2. Signatures of all adult members on Page 3, "Verifications & Signatures."
)	
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- Signatures of all adult members on Page 6, "Declaration of Eligibility Status." Signature only on bottom of Page 4, "Landlord Reference"
- Signatures of all non-citizen adult members &/or parent or guardian of non-citizen children claiming "eligible immigration status" on Page 8, "Verification Consent Form."
- 6. Signatures of all adult members on Page 9, "Release of Information Authorization." Reasonable
- Accommodations," and copy of form to Applicant.

  Page 11, "Request for a Reasonable Accommodation" form to Applicant. Applicant & Housing Authority Signatures on Page 10, "Notice of the Availability of
- Applicant signature and date on Page 12, "Race, Ethnicity and Disability Questionnaire."
- 10. Applicant & Housing Authority signatures on Page 13, "Cancellation Policy," applicant.
- Page 14, "EIV Notification", signature of all adult members, Page 15, "Community Service Requirement" signature of adult members, and Page 16, "VAWA" signature of all adult members.
- 12. Page 17, "Release Form HUD-92006", completed and signed
- 13 Last page of application "Privacy Act Notice", please read completely.





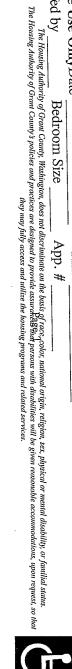
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# THIS APPLICATION WILL NOT BE ACCEPTED UNLESS FILLED OUT COMPLETELY.

The submission of this application does not guarantee that you will receive a housing unit. However, it will help us determine your eligibility fo the programs for which you are applying. It is important that you fill out the form completely and accurately. You must notify us immediately if there is a change in your family size, address, telephone number, income or other circumstances that may affect your application.

			TADE ADET V				
Public Housing:  Moses Lake	Moses Lake	O) I CC	AND MALLA		Section 8	Section 8 Housing Choice	Choice Voucher Program
Ephrata	Warden				Farm L	Farm Labor Housing in Mattawa	Mattawa
Soap Lake	Royal City				Subsidi	Subsidized Larson (Units in Moses Lake)	in Moses Lake)
Quincy	Grand Coulee				Mental I	Mental Health Housing	_Camas (+ (55) PBV
======================================	hold						
Address				Home	Home Phone		
PO Box Number				Work	Work Phone _		
City, State, Zip				Messa	Message Phone		
How did you hear about our properties?Newspap Do you live, work or attend school in Grant County?	t our properties?]	Newspaper County?	er Flyers/L		Other Explain:	plain:	
LIST ALL FAMILY MEMBERS INCLUDING YOURSELF.	======== EMBERS INCLUDI	DING YO					
NAMES OF HOUSEHOLD MEMBERS	RELATIONSHIP TO HEAD OF HOUSEHOLD	SEX	BIRTH PLACE	BIRTH DATE	AGE	OCCUPATION OR A FULL- TIME STUDENT	SS# or ALIEN REG.#
1.	SELF		Activity of the second				
2.					-		
ë							
4.							
5.							
6.							
7.							
RECORD OF CRIMINAL/DRUG ACTIVITY Have you, or anyone in your household, ever been convicted for an offense other than a misdemeanor?	your household, ever	<u>I'Y</u> been cor	ivicted for an o	ffense other	than a n	nisdemeanor?	YesNo
Has a member of your household	r household ever used	d drugs	St.	been charged with drug	rug activity?	vity?Yes	No. If Yes, Please
explain	scapold enhiert to the	Sexual C	ffenders Regist	ration?	Yes	No	
Is anyone in the household enrolled in an institution of higher education?	old enrolled in an instit	ution of	higher education		Yes	No	
For fice Use OnlyDate	ate	T:	Time		Received by	d by	Approved



ce Use OnlyDate

ned by



OTHER  Have you ever been evicted from any previous housing or been asked to move by the landlord, manager, etc.?  YesNoIf yes, please explain	or been asked to move b	y the landlord, manager, etc.?
Do you presently owe any previous housing charges or rent?  If yes, how much? \$ Explain	rent?Yes	No
Have you ever lived in a subsidized unit, rented from the Housing Authority of Grant County, or any other housing authority?  Yes No If yes, where?  LANDLORD REFERENCES  List all the addresses where you have lived during the PAST 4 YEARS and the name, address, and telephone number of each landlord. Also, include the approximate dates you rented from each landlord.	rented from the Housing Authority  I during the PAST 4 YEARS and the imate dates you rented from each land	of Grant County, or any other housing  When?  The name, address, and telephone number dlord.
Present address		
Present landlord's nameAddress		
Rented from	to	Rent Amt. \$
**Former address		
Landlord's name		
Phone Rented from	to	Rent Amt. \$
Reason for moving		
Landlord's nameAddress		
Phone Rented from Reason for moving	to	Rent Amt. \$
**Former address		
Landlord's name		
Address Rented from	to	Rent Amt. \$
Reason for moving		
PERSONAL REFERENCES		
Name	Name	
Address	Address	
Telephone	Telephone	
CREDIT REFERENCES		
ume	Firm Name	
Telephone	Telephone	
ASSETS AND EXPENSES		

Please list income earned for the last 12 months, by each family member who is 18 years or older.

Signature of Other Adult Member and Date	Signature of Spouse and Date	Signature of Head of Household and Date	pplico forma plete Aut	spent for medical expenses: spent for childcare:	EXPENSES	Have you disposed of any other assets in the past two years?  If yes, explain:	Have you owned real estate in the past two years? Yes Yes	TOTAL ASSETS		Insurance: Policy #  Credit Union Shares: Location	Stocks & Bonds: Bank & Acct. #	: Bank & Acct. #	3ank & Acct. #	TOTAL ANNUAL INCOME FROM ALL FAMILY MEMBERS: ASSETS	You may be eligible to receive a deduction for a disability allowance. Do you qualify for this deduction?  Did you receive an earned income credit from the IRS or an employer?  Yes  N		Family Member Amount Per Wonth	Does or will anyone in your family receive monthly pensions, So Employment Security or child support? Yes No If yes, p		Family Member Employer Name
Signature of Other Adult Member and Date	Signature of Other Adult Member and Date	Signature of Other Adult Member and Date	d I will not maintain a separate subsidized rental unit in an ete to the best of my knowledge. I understand that if I hav my application for housing may be denied. for the purpose of verifying the statements contained in the		€	YesNo	No	<del>\$</del>	59	Cash Value \$	1	50	\$	<del>\$</del>	Do you qualify for this deduction? Yes No Yes No		Source (From Where?)	ions, Social Security or assistance from D.S.H.S., Department of If yes, please list below.		Dates Worked Amount Earned (Last 12 Months)

Applicant: Please do not fill this form out. Sign on the bottom only.



# ousing Authority of Grant

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Toll Free: (	Phone: (5
(008	09) 7
747-9202	62-5541 •
Toll Free: (800) 747-9202 • TTY: (800) 833-6388	Phone: (509) 762-5541 • Fax: (509) 762-2202
833-6388	62-2202

DEAR:		TO:
	LANDLORD REFERENCE FOR:	DATE:

Please complete the following: The above-named person has applied to us for housing and we are inquiring into the applicant's prior tenancy record

1. Status: 2. Period of	1. Status: ( ) Present tenant ( ) Previous tenant 2. Period of occupancy: From	nant To				
3. If previo	3. If previous tenant, was proper move-out notice given?	$\widehat{}$	) Yes	$\widehat{}$	) No	
4. Is/was tl	4. Is/was the unit kept in safe & sanitary condition?	$\widehat{}$	) Yes	$\widehat{}$	) No	
5. Is/was tl	5. Is/was the rent paid in full and on time?		) Yes	$\widehat{}$	) No	
6. Are/wer	6. Are/were valid complaints made against the family?	$\widehat{}$	) Yes	$\widehat{}$	) No	
7. Is there	7. Is there a balance owing for rent or charges?	$\widehat{}$	) Yes	$\widehat{}$	) No	
If yes, w	If yes, what is the amount owed? \$					
8. Would y	8. Would you rent to the family again?		) Yes	$\widehat{}$	) No	
Comments_		-				
Landlord Signature	ignature	Phone				

letter. We appreciate your attention on this matter and request that you return this form within 14 days of the date of this A stamped envelope is enclosed.

Sincerely,

HOUSING AUTHORITY OF GRANT COUNTY, WASHINGTON

<del>*************************************</del>	Housing Authority Representative	
**		

I authorize the above-named landlord to release the requested information to the Housing Authority of Grant County, reference is needed. Washington, regarding my past/present tenancy. This document may be photocopied if more than one landlord

**Applicant Signature** 





## NOTIFICATION OF THE NON-CITIZEN RULE

On June 19, 1995, Authority of Grant ( immigration status. in accordance with Section 214 of the Housing and Community Development Act of 1980, as amended, the Housing County implemented a change in the federal regulations which limits eligibility for assistance based on citizenship and The following is further explanation of the requirements:

### WHO QUALIFIES FOR ASSISTANCE: (1) U.S. citizens; or (2) Non-citizens who have eligible im

- Non-citizens who have eligible immigration status in one of the following categories:

  (a) A non-citizen lawfully admitted for permanent residence, as defined by Section 101 (a) (20) of the Immigration and Nationality Act (INA), as an immigrant, as defined by section 101 (a) (15) of the INA (8 U.S.C. 1101 (a) (20) and 1101 (a)(15), respectively (immigrants). (This category includes a non-citizen admitted under section 210 or 210A of the INA (8 U.S.C. 1160 or 1161), (special agricultural worker), who has been granted lawful temporary resident status)
- 9 A non-citizen who entered the United States before January 1, 1972, or such later date as enacted by law, and has continuously maintained residence in the United States since then, and who is not eligible for citizenship, but who is deemed to be lawfully admitted for permanent residence as a result of and exercise of discretion by the Attorney General under Section 249 of the INA (8 U.S.C. 1259);
- <u>O</u> A non-citizen who is lawfully present in the United States pursuant to an admission under section 207 of the INA (8 U.S.C. 1157) (refugee status); pursuant to the grant of asylum (which has not been terminated) under section 208 of the INA (8 U.S.C. 1158) (asylum status) or as a result of being granted conditional entry under Section 203 (a) (7) of the INA (8 U.S.C. 1153 (a) (7)) before April 1, 1980, because of persecution on account of race, religion, or political opinion or because of
- **a** being uproofed by catastrophic national calamity;
  A non-citizen who is lawfully present in the United States as a result of an exercise of discretion by the Attorney General for emergent reasons or reasons deemed strictly in the public interest under section 212 (d)(5) of the INA (8 U.S.C. 1182 (d)(5)) (parole status);
- **@**
- $\oplus$ A non-citizen who is lawfully present in the United States as a result of the Attorney General's withholding deportation under section 234 (h) of the INA (8 U.S.C. 1253 (h) (threat to life or freedom); or A non-citizen lawfully admitted for temporary or permanent residence under section 245A of the INA (8 U.S.C. 1255 (a)) (annesty granted under INA 245A).

#### (1) (2)

- For U.S. Citizens, evidence
- For U.S. Citizens, evidence consists of a signed declaration of U.S. Citizenship.

  For non-citizens who are 62 years of age or older and are receiving assistance as of June 19,

  (a) A signed declaration of eligible immigration status; and 1995, the evidence consists
- Proof of age document
- (3) For all other Non-citizens, the evidence consists of:
- ලලුම A signed declaration of eligible immigration status; A signed verification consent form; One of the following INS documents:

- (i) Form I-551 Alien registration Card(ii) Form I-94 Arrival Departure Record annotated with one of the following:
- Admitted as Refugee Pursuant to Section 207
- Section 208 or Asylum
- Section 243(h) or Deportation stayed by Attorney General
   Paroled Pursuant to Section 212(d)(5) to the INA
- (iii) Form I-94 Arrival Departure Record not annotated, must be accompanied by one of the following: A final court decision granting asylum
- A letter from the INS asylum officer, or from the INS district director granting asylum
- A court decision granting withholding or deportation
   A letter from an INS asylum officer granting withholding of deportation
- (iv) Form I-688 Temporary Resident Card annotated with Section 245A or Section 210
- Law 274a.12 Form I-688B Employment Authorization Card annotated with Provision of Law 274a.12(11) or Provision of
- (vi) A receipt from the INS indicating the application for issuance of a replacement document for one of the above

#### WHEN IT MUST BE SUBMITTED:

For Applicants, the evidence must be submitted at the time the family applies. Current Applicants must submit evidence at the time they are

For Tenants receiving assistance as of June 19,1995, evidence must be submitted at their first regular reexamination after June 19, 1995. any new occupant of an assisted unit, the required evidence shall be submitted prior to admittance to the unit.

WHAT HAPPENS AFTER IT IS SUBMITTED:

Once the evidence has been submitted, those declaring U.S. Citizenship and those tenants (housed as of June 19, 1995) 62 or older who declare eligible immigration status, will be placed on the waiting list if they are applicants or continue in assisted housing if they are current

For all other non-citizens where the filter in the filter in the right to appeal the decision to either INS or the Housing Authority. At the filter is the right to appeal the decision to either INS or the Housing Authority. At the filter is the right to appeal the decision to either INS or the Housing Authority. The first is the filter in the filter d eligible immigration status, the submitted documents will be verified in cooperation with the INS If eligible immigration status is not verified, the family will be notified of their ineligibility and the assistance the family's assistance and may request will be

## DECLARATION OF ELIGIBILITY STATUS

to the best of my	shington that the above is true and correct to th	I declare under penalty of perjury under the laws of the state of Washington that the above is true and correct to the best of my knowledge.
	**************************************	**************************************
	itus	non-citizen(s) with Eligible Immigration Status
		U.S. Citizen(s)
	BIRTH DATE	appropriate status and list name(s) and birth date(s).]
	or children in the family and you are the	(Please complete the following only if there are minor children in the family and you are the responsible adult family member.)  I certify that the following minor child/children listed in my household is/are. [Please check
I am a U.S. Citizen or	choosing not to state if I am have eligible status.	choosing not to state if I am a U.S. Citizen or have eligible status.
Eligible Immigration Status	a non-citizen with Eligible In	a non-citizen with Eligible Immigration Status
**	a U.S. Citizen	a U.S. Citizen
.:	I certify that I am (please check one):	I certify that I am (please check one):
	Print name	Print name
nber	Spouse/Co-Tenant/Adult Family Member (circle one)	Head of Household/ Adult Family Member (circle one)
•		TT 4 - CYYamada 147 A dada Tamada A Amada a

#### FOR OFFICE USE ONLY

		COMMENTS:
DATE	HA: ENTER SECONDARY VERIFICATION #	NAME
DATE	HA: ENTER SECONDARY VERIFICATION #	NAME
********	**************************************	***************
DATE	HA: ENTER PRIMARY VERIFICATION #	MINOR
DATE	HA: ENTER PRIMARY VERIFICATION #	MINOR
DATE	HA: ENTER PRIMARY VERIFICATION #	MINOR
DATE	HA: ENTER PRIMARY VERIFICATION #	MINOR
DATE	HA: ENTER PRIMARY VERIFICATION #	MINOR
DATE	HA: ENTER PRIMARY VERIFICATION #	AINOR
DATE	HA: ENTER PRIMARY VERIFICATION#	SPOUSE
DATE	HA: ENTER PRIMARY VERIFICATION #	EAD



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citizens who have been lawfully admitted to the United States and hold what is considered to be "eligible immigration status." The law requires all applicants and tenants for assisted housing who claim to have "eligible immigration status" to sign a consent form authorizing the Housing Authority, USDA and HUD to verify the information supplied USDA and HUD to ensure that financial assistance is made available only to persons who are U.S. Citizens or Nonwith the U.S. Department of Immigration and Naturalization (INS). Section 214 of the Housing and Community Development Act of 1980, as amended, requires the Housing Authority,

Purpose: eligibility for the assisted housing benefits for which you have applied. verify your status as an immigrant to the United States. In signing this consent form, you are authorizing the Housing Authority of Grant County, USDA and HUD This information is needed in order to determine your

may be released by the Housing Authority, without responsibility for the further use or transmission of the evidence by the entity receiving it, to (1) USDA and HUD, as required by USDA and HUD, and (2) the INS for purposes of other purpose. However, neither the Housing Authority, USDA nor HUD is responsible for the further use or transmission of the evidence or other information by the INS. Authority, USDA or HUD to the INS for the purpose of establishing eligibility of financial assistance and not for any verification of the Use of the Information to be Obtained: The evidence you supply to document your eligibility for housing assistance immigration status of the individual. The information supplied will be released by the Housing purposes of

signed by the adult family member who is responsible for the minor child/children. Who must sign the form: Each Non-citizen who claims "eligible immigration status" must sign a verification consent Adults, age 18 or older, must sign the form themselves. In the case of children (under age 18), the form must be

assisted housing benefits, or both. Denial of eligibility or termination of benefits is subject to the Housing Authority's grievance Failure to procedures. sign the form: Your failure to sign the consent form may result in the denial of eligibility or termination of

accurate to the best of my knowledge is necessary to determine my eligibility for housing assistance and certify the information I have supplied is true and from the INS regarding the information I have supplied for my immigration status. I understand that this information Consent: consent to allow the Housing Authority of Grant County, USDA or HUD to request and obtain verification

Head of Household Signature and Date	Spouse Signature and Date
Other Adult (over age 18) Signature and Date	Other Adult (over age 18) Signature and Date
Other Adult (over age 18) Signature and Date	Other Adult (over age 18) Signature and Date

determine eligibility for housing assistance and certify that the information I have supplied is true the information supplied regarding their immigration status. below and I consent to allow the Housing Authority, USDA or HUD to request and obtain verification from the INS of Consent for Minor Children: I certify that I am the adult family member responsible for the minor child/children listed I understand that this information is needed in order to and correct to the

List minor children





## RELEASE OF INFORMATION AUTHORIZATION

I authorize the Washington State Employment Security Department to release information from my records on file with the Washington State Employment Security Department to:

USDA, Rural Housing Service (Present address at): 301 Yakima Street, Room 319 P.O. Box 2427 Wenatchee, WA 98807-2427

AND

Housing Authority of Grant County 1139 Larson Boulevard Moses Lake, WA 98837

I understand that this authorization will be in effect for the term of assistance received from USDA, Rural Housing Service and/or the US Department of HUD.

Other Adult's Social Security Number		Other Adult's Name (printed or typed)	Other Adult Signature Other Adult Signature	Date	Spouse's Social Security Number  Other Adult's Social Security	Spouse's Name (printed or typed)  Other Adult's Name (printed or typed)	Spouse Signature Other Adult Signature	Date	Head of Household's Social Security Number Other Adult's Social Security Number	Head of Household's Name (printed or typed)  Other Adult's Name (printed or typed)	Iead of Household Signature Other Adult Signature
	ial Security Number	ne (printed or typed)	iture		ial Security Number	ne (printed or typed)	ture		al Security Number	e (printed or typed)	ure



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NOTICE OF THE AVAILABILITY OF REASONABLE ACCOMMODATIONS (Confidential Information. This information will not be disclosed or released, except as permitted by law.)

If you have a disability and need:

repair or change in your unit

- a change in our policies or procedures
- a repair or change to some other part of the property
- a change in the way we communicate with you or give you information, for example, appropriate auxiliary aids, tex telephone (TTY), qualified sign language interpreters for persons with speech or hearing impairments, or alternate format for vision impairment

# YOU CAN ASK FOR THIS CHANGE, WHICH IS CALLED A "REASONABLE ACCOMMODATION."

like the owner of your rental to make modifications in your unit or to some other part of the property to accommodate : disability, let us know. If you can show that you have a disability and if your request is reasonable, you can ask for this change. If you would We can make reasonable attempts to negotiate with the owner to make such modifications.

If your request is reasonable and if it is not too difficult to arrange, we will try to make the changes you need

meeting your needs. will let you know if we need more We will make a decision as soon as possible, at least within ten (10) days, unless you agree to an extension of time. information or verification from you or if we would like to discuss other ways o

If we turn down your request, we will explain our decision, and you may give us additional information

your request If you need help in filling out a REASONABLE ACCOMMODATION REQUEST FORM, or if you want to give us in another way, we may be able to help you. Our telephone number is (509) 762-5541 or (800) 747-9202.

I certify that this notice has been explained to me by Housing Authority staff.

Housing Authority Representative Signature and Date

Applicant Signature and Date

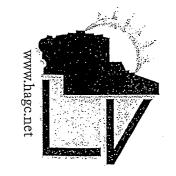




# FILL THIS FORM OUT "ONLY" IF YOU ARE REQUESTING AN ACCOMODATION

# REQUEST FOR REASONABLE ACCOMMODATION (Confidential Information. This information will not be disclosed or released, except as permitted by law.)

Name: Telephone:	-
Address:	.* .
① The following member of my household has a disability:	
e provide the following change or changes so that the person listed as easily or successfully as the other residents. Check ( $m{arphi}$ ) the kind of	above can live 'change(s) you
need.  A change in the following rule or the way you do things. (I understand that ask for changes in how I meet the terms of the lease, but that everyone must continue to meet the terms of the lease.) Please tell us what you need. Us another sheet of paper, if necessary.	d that I may e must d. <i>Use</i>
$oldsymbol{\Theta}$ I need this reasonable accommodation because: Use another sheet of paper, if necessary:	essary:
You may verify the need for this request by contacting:    Name:	
Address: Phone:	
I give you permission to contact the above individual for purposes of verifying that I need or a family member needs the reasonable accommodation requested.  Signed:  Date:	per needs the
To be filled out by person verifying:	
is accommodatic Is neces	
Will this accommodation achieve its stated purpose?   Yes   No	
Other information helpful in making the correct accommodation:	
Signature of person verifying:	`
Title:	



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## RACE, ETHNICITY AND DISABILITY QUESTIONNAIRE

	Print Name	Prin		
		table to the state of the state		enature:
			No	
			Yes	
or disabling condition?	ome based on a handicapping o	on from your annual inco	you wish to claim a \$400.00 deduction from your annual income based on a handicapping or disabling condition?	o you w
		-	No	
			Yes	]
aps?	es for individuals with handica	with special design featur	you wish to have priority for a unit with special design features for individuals with handicaps?	o you w
	Other	Hispanic	Asian or Pacific Islander	1
Alaskan Native	American Indian or A	Black	White	
	Print Name	Print	Signature & Date	Sig
here after you sign your		f the information reque	you do not wish to complete any of the information requested below, you may stop ume on the next line.	you do
categories below.	n terms of the race and ethnic	hold members applying i	ease categorize yourself and all household members applying in terms of the race and ethnic categories below	ease cat
Middle East.	person having origins in any of the original peoples of Europe, North Africa, or the Middle East.	any of the original peoples	A person having origins in	13
	ups of Africa.	person having origins in any of the black racial groups of Africa	$\triangleright$	
a, the Indian apan, Korea, the	Pacific Islander A person having origins in any of the original peoples of the Far East, Southeast Asia, the Indian subcontinent or the Pacific Islands. This area includes, for example, China, India, Japan, Korea, Philippine Islands, and Samoa.	any of the original peoples Islands. This area includes 100a.		As As
ntains cultural	n Indian or Alaskan Native  A person having origins in any of the original peoples of North America, and who maintains cultural identification through tribal affiliation or community recognition.	any of the original peoples affiliation or community re	American Indian or Alaskan Native  A person having origins in any of the original peoples of North identification through tribal affiliation or community recognition.	ALL.
ish culture or	<u>C</u> A person of Mexican, Puerto Rican, Cuban, Central or South American or other Spanish culture or origin, regardless of race.	rto Rican, Cuban, Central c	A person of Mexican, Puer origin, regardless of race.	
as follows:		eral statistics and adminis	he racial and ethnic categories for federal statistics and administrative reporting are defined THNICITY:	he racial and THNICITY:
It is requested in order to assure ad the United States Department st tenant applicants on the basis are complied with. You are noted in evaluating your application owner is required to note the	solicited on this application is ret of Agriculture (USDA) and the ibiting discrimination against tentility, familial status or age are conformation will not be used in soose not to furnish it, the ownersual observation or surname.	rigin, and sex designation solice United States Department of \( \chi \)  That Federal Laws prohibitives, physical or mental disability encouraged to do so. This information in the physical of the choose opplicants on the basis of visual of the control of the choose opplicants.	the information regarding race, national origin, and sex designation solicited on this application is requested in order to assure e Federal Government, acting through the United States Department of Agriculture (USDA) and the United States Department Housing and Urban Development (HUD), that Federal Laws prohibiting discrimination against tenant applicants on the basis race, color, national origin, religion, sex, physical or mental disability, familial status or age are complied with. You are not quired to furnish this information, but are encouraged to do so. This information will not be used in evaluating your application to discriminate against you in any way. However, if you choose not to furnish it, the owner is required to note the ce/national origin and sex of individual applicants on the basis of visual observation or surname.	he inform e Federa Housing race, co quired to to disc ce/nation



ite:



1139 Larson Blvd. • Moses Lake, WA 98837-3308 Phone: (509) 762-5541 • Fax: (509) 762-2202

Toll Free: (800) 747-9202 • TTY: (800) 833-6388

## WAITING LIST & CANCELLATION POLICY

- interview without calling to reschedule, your application will be canceled immediately. and an appropriate voucher or unit is available. You will be contacted for an interview when your application reaches the top of the waiting list If you miss a scheduled appointment for an
- as of the original date of the application. situation (i.e., death in the family, hospitalization, etc.) occurred, your application may be reinstated If you call within five (5) days of your missed appointment and can verify that an emergency
- date of reinstatement. Authority within 30 days of cancellation, your application will be placed on the waiting list using the If your application is canceled due to missing an appointment, and you contact the Housing
- respond to this request within 30 days, your application will be canceled. The Housing Authority periodically will send you a "Waiting List Update Request". If you do not
- application. If your application is canceled for ANY REASON, and you contact the Housing Authority more 30 days after cancellation, reinstatement will not be permitted; you must complete a new
- 6 CHANGES IN YOUR SITUATION CAN AFFECT YOUR PLACEMENT STATUS ON THE WAITING LIST AND THE HOUSING AUTHORITY'S ABILITY TO CONTACT YOU!!
- information the If your mailing address or telephone number changes, this information MUST be reported Housing may cause your application to be canceled. Authority to avoid delays in contacting you. Failure to provide this
- Ħ To ensure proper placement on the waiting list, you must advise the Housing Authority immediately of the following:
- 1) any changes in your family size
- 2) any change in your income

I certify that the policy stated above has been explained to me by Housing understand the terms for cancellation of my application. Authority staff and I

Applicant Signature & Date

Housing Authority Representative Signature & Date







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#### EIV NOTIFICATION

#### Dear Applicant,

database called the Enterprise Income Verification System (EIV). and Urban Development (HUD) has provided property managers with access to a new verification In an effort to ensure the right assistance is provided to the right people, The Department of Housing

HIV Security Administration databases and the Department of Health and Human Services (HHS) Nationa database is also used to verify certain types of reported income and records maintained in the Socia unemployment insurance information. provides information about project-based and tenant-based HUD assistance recipients. New-Hires. SHH provides information about current and past employment

This system is also used to verify if you are receiving assistance elsewhere prior to your move-in

that we continue to assure that you are receiving all assistance for which you are eligible. If HUD indicates that there is a discrepancy discovered by the EIV database, we will contact you so

Please sign below to acknowledge you have read and understand the use of EIV.

Other Adult 18 years and older Date	Spouse/Co-Head Date	Head of Household  Date





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# Applicant Community Service Requirement Certification

The Quality Housing and Work Responsibility Act of 1998 requires that all non-exempt public housing adult residents (18 or older) contribute eight (8) hours per month of community service (volunteer work) or participate in eight (8) hours of training, counseling, classes or other activities that help an individual toward self sufficiency and economic independence. This is a requirement of the Public Housing Lease.

## Community Service includes, but is not limited to:

- Work at a local institution but not limited to school, child care center, hospital, hospice, recreation center, senior center, adult day care center, homeless shelter, indigent feeding program, cooperative food bank, etc; Work with a non-profit organization that service PHA residents or their children such as: Boy Scouts, Girl Scouts, Boys Girls clubs, 4-H program, PAL, Garden Center, Community clean-up programs, beautification programs, other youth or senior organizations; Girl Scouts, Boys or
- Helping neighborhood groups with special projects
- Working through resident organizations, serving on the Resident Advisory Board; and Caling for the children of other residents so they may volunteer
- Caring for the

#### POLITICAL **ACTIVITY IS EXCLUDED**

Self-Sufficiency Activities include, but are not limited to:

- Joϸ readiness programs;
- Job training programs;
- GED classes;
- Substance abuse or mental health counseling;
- English proficiency or literacy (reading) classes;
- Apprenticeships;
- Budgeting and credit counseling;
- Any kind of class that helps toward economic independence; and
- time student status at any school, college or vocational school

### You may be exempt. Exempt Adults are

- 62 years of age or older;
- Has a disability that prevents him/her from being gainfully employed;
- $\overline{s}$
- S the caretaker of a disabled person; working at least 20 hours per week; or
- S participating in a welfare to work program

#### Applicant(s) Statement

Grant County. I/We certify that we have read and understand the above Community Service requirement for tenancy with the Housing Authority of I/We further understand that non-compliance with this requirement is grounds for termination of tenancy

Signature Other Adult over 18	Signature Spouse/Other Adult over 18	Signature of Head of Household D
Date //	// Date	Date //







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#### Violence **Against** Women

What Applicants, Tenants, Owners and Landlords Need to Know

Effective January 5, 2006

VAWA Protection for HUD Assisted Applicants
A Public Housing Agency (PHA), owner or landlord may not deny admission to an applicant (male or female) who has been a victim of domestic violence, dating violence or stalking if the applicant otherwise qualifies for assistance or admission.

To qualify, all applicants, including victims of domestic violence, dating violence or stalking, must, at a minimum:

Meet the local PHA's definition of "family";

- Be income eligible;
- Have at least one family member who is a U.S. citizen or has eligible immigration status;
- Pass criminal background screening; Have no outstanding debt to the PHA; and
- Meet all other local PHA screening criteria

Some, but not all, PHA's give preference to applicants who are victims of domestic violence. If you are a victim of domestic violence, dating violence or stalking, ask if the PHA gives this preference. If they do, the PHA may request that you provide a certification documenting the situation. If you fail to provide a requested certification within 14 business days after receiving the request, your request for a preference may be

## VAWA Protection For Tenants And Participants

solely on such an incident or threat. Reporting incidents of domestic violence, dating violence or stalking to law enforcement, victim's rights advocates, and the PHA may help preserve your housing rights. The PHA may not deny, remove or terminate assistance to a victim of domestic violence or stalking based on

owner or landlord to terminate your assistance for other criminal activity or good cause. victim or other household members to remain in the dwelling unit or receive housing assistance. This does not limit the authority of the PHA, The PHA, an owner or landlord may deny, remove, or terminate assistance to an individual perpetrator of suck actions and continue to allow the

dwelling unit. portability due to the incident or threat if they are otherwise compliant with all program obligations and the perpetrator has moved out of the A Section 8 Housing Choice Voucher Participant who is a victim of domestic violence, dating violence or stalking may request and be granted

may be terminated certification must include the name of the perpetrator. If you don not provide the requested certification within 14 business days, your assistance In processing a request by a victim for continued assistance or for portability, the PHA may request that you certify that you are a victim of domestic violence, dating violence or stalking, and that the actual or threatened abuse meets the requirements set forth in the VAWA. Such

required for use in an eviction proceeding of an abuser, stalker or perpetrator of domestic violence; or is otherwise required by law.

STATE AND LOCAL LAW CONFIDENTIALITY
Any information provided to any related entity, except to the extent that disclosure is requested or consented to by the individual in writing:

state and local laws protecting victims of domestic violence, dating violence, or stalking Some state have passed laws effecting applicants, tenants, owners and landlords that are more stringent that requirements of the Violence Against Women Act (VAWA). Many states have related laws pending. You may want to check with your state and/or city for the most cu You may want to check with your state and/or city for the most current

INFORMATION.	I/WE CERTIFY THAT WE HAVE READ AND UNDERSTAND THE ABOVE VAWA (VIOLENCE AGAIN
	ABOVE VAWA (VIOLENCE AGAINST WOMEN ACT)

SIGNATURE OF SPOUSE/OTHER ADULT	SIGNATURE OF HEAD OF HOUSEHOLD
DATE	DATE





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OMB Control # 2502-058° Exp. (07/31/2012

Phone: (509) 762-5541 • Fax: (509) 762-2202 CTIV: (800) 833-6388 Supplemental and Optional Contact Information for HUD-Assisted Housing Applicants

## SUPPLEMENT TO APPLICATION FOR FEDERALLY ASSISTED HOUSING

This form is to be provided to each applicant for federally assisted housing

name, address, telephone number, and other relevant information of a family member, friend, or social, health, advocacy, or other organization. This contact information is for the purpose of identifying a person or organization that may be able to help in resolving any issues that may arise during your tenancy or to assist in providing any special care or services you may require. You may update, remove, or change the information you provide on this form at any time. You are not required to provide this contact information, but if you choose to do so, please include the relevant information on this form. Instructions: Optional Contact Person or Organization: You have the right by law to include as part of your application for housing, the

2	Date	Signature of Applicant	Si
		Check this box if you choose not to provide the contact information.	Check this b
	v 102-550, approved October 28, 1992) regarding an additional contact person or ion-discrimination and equal opportunity participation in federally assisted housing ie Fair Housing Act, and the prohibition on	Legal Notification: Section 644 of the Housing and Community Development Act of 1992 (Public Law 102-550, approved October 28, 1992) requires each applicant for federally assisted housing to be offered the option of providing information regarding an additional contact person or requirements. By accepting the applicant's application, the housing provider agrees to comply with the non-discrimination and equal opportunity requirements of 24 CFR section 5.105, including the prohibitions on discrimination in admission to or participation in federally assisted housing programs on the basis of race, color, religion, national origin, sex, disability, and familial status under the Fair Housing Act, and the prohibition on age discrimination under the Age Discrimination Act of 1975.	Legal Notification requires each approgramization. By requirements of 2 programs on the age discrimination
	osed to anyone except as permitted by the	Confidentiality Statement: The information provided on this form is confidential and will not be disclosed to anyone except as permitted by the applicant or applicable law.	Confidentiality Statement applicant or applicable law.
<u> </u>	be kept as part of your tenant file. If issues ganization you listed to assist in resolving the	Commitment of Housing Authority or Owner: If you are approved for housing, this information will be kept as part of your tenant file. If issues arise during your tenancy or if you require any services or special care, we may contact the person or organization you listed to assist in resolving the issues or in providing any services or special care to you.	Commitment of larise during your issues or in provi
		nt of rent	Late payment of rent
		I'AI assistativo	Eviction from unit
		ontact you Change in louse rules	Unable to contact you
	Ocess	Assist with Recertification Process	Emergency
-		ck all that apply)	Reason for Cor
		Applicant:	Relationship to Applicant:
	The course of th	E-Mail Address (if applicable):	E-Mail Addres
		Cell Phone No:	Telephone No:
			Address:
		Name of Additional Contact Person or Organization:	Name of Additi
		Cell Phone No:	Telephone No:
		38:	Mailing Address:
		e:	Applicant Name:
_!			CHOC HIVITAGE MAC

The information collection requirements contained in this form were submitted to the Office of Management and Budget (OMB) under the Paperwork Reduction Act of 1995 (44 U.S.C. 3501-3520). The public peorting burden is estimated at 15 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing eporting burden is estimated at 15 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing eporting burden is estimated and information. Section 644 of the Housing and Community Development Act of 1992 (42 U.S.C. 13604) imposed on HUD the obligation to require housing providers participating in HUD's assisted housing with the option to include in the application for occupancy the name, address, telephone number, and othe outsing programs to providing member, friend, or person associated with a social, health, advocacy, or similar organization. The objective of providing such information is to facilitate contact by the housing elevant information or organization identified by the tenant to assist in providing any tenancy issues arising during the tenancy of the person or organization identified by the tousing provider and maintained as confidential information. Providing the information is basic to the operations of the HUD uch tenant. This supplemental application information is not requirements and program and management controls that prevent fraud, waste and mismanagement. In accordance with the Paperwork Reductives and agency may not conduct or sponsor, and a person is not required to respond to, a collection of information, unless the collection displays a currently valid OMB control number.

rivacy Statement: Public Law 102-550, authorizes the Department of Housing and Urban Development (HUD) to collect all the information (except the Social Security Number (SSN)) which will be used by IUD to protect disbursement data from fraudulent actions.





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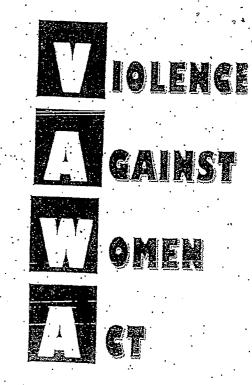
UNDERSTAND

#### CONFIDENTIALITY

Any information provided pursuant to the Violence Against Women Act (VAWA) shall neither be entered into any shared database nor provided to any related entity, except to the extent that disclosure is requested or consented to by the individual in writing; required for use in an eviction proceeding of an abuser, stalker or perpetrator of domestic violence; or is otherwise required by applicable law.

#### STATE AND LOCAL LAWS

Some states have passed laws effecting applicants, tenants, owners and landlords that are more stringent than requirements of the Violence Against Women Act (VAWA). Many states have related laws pending. You may want to check with your state and/or city for the most current state and local laws protecting victims of domestic violence, dating violence or stalking.



What Applicants, Tenants, Owners and Landlords Need to Know

Applicable to Public Housing and Section 8 Housing Choice Voucher Programs

Effective January 5, 2006

This brochure meets notification requirements of the federal Violence Against Women Act.

actions and continue to allow the victim or other household members to remain in the dwelling unit or does not limit the authority of the PHA, owner or landlord to terminate your assistance for other criminal activity or good cause.

A Section 8 Housing Choice Youcher Participant who is a victim of domestic violence, dating violence or stalking may request and be granted portability due to the incident or threat if they are otherwise compliant with all program obligations and the perpetrator has moved out of the dwelling unit.

In processing a request by a victim for continued assistance or for portability, the PHA may request that you are a victim of domestic violence, dating violence or stalking, and that the actual or threatened abuse meets the requirements set forth in the include the name of the provide include the name of the may be requested certification within the that requested certification within may be terminated.

preference to applicants who are yictims of domestic violence. If you are are a victim of domestic violence, If the dating violence or stalking, ask if the PHA gives this preference. If they do, the PHA may request that you provide a certification documenting the situation. If you fail to provide a situation. If you fail to provide a situation. If you fail to provide a situation, If you fail to provide a situation, If you fail to provide a requested certification within 14. requested certification within 14. requested certification within 14.

УАWA РROTECTION FOR PUBLIC НОUSING ТЕНАИТS AND HOUSING ... СНОКЕ УОИСНЕЯ РROGRAM PARTICIPANTS

Reporting incidents of domestic violence, dating violence or stalking to law enforcement, victim's rights advocates, and the PHA may help preserve your housing rights. The PHA may not deny, remove or terminate assistance to a victim of domestic violence, dating violence or stalking based solely on such an incident or threat.

The PHA; an owner or landlord may deny, remove, or terminate assistance to an individual perpetrator of such

УАWA РКОТЕСТЮИ FOR PUBLIC. Ноизіна Анр Section 8 Ноизіна Сноксе Уоиснея. Аззізтансе Аррысантя

A public Housing Agency (PHA), owner or landlord may not deny admission to an applicant (male or temale) who has been a victim of domestic violence, dating violence or stalking if the applicant otherwise qualifies for assistance or admission.

To qualify for public housing or housing choice voucher assistance, all applicants, including violence domestic violence, dating violence or stalking, must, at a minimum:

meet the local PHA's

definition of "family";

 have at least one family member who is a U.S. citizen or has eligible immigration

status; criminal background

\* have no outstanding debt to

the PHA; and meet all other local PHA screening criteria.



#### Suisno Authority of Grant

1139 Larson Blyd. • Moses Lake, WA 98837-3308

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eligibility. Failure to provide any of the requested information may result in a delay or rejection of your eligibility approval. age and older is mandatory, and not providing the Social Security Numbers will affect your older, have and use. Giving the Social Security Numbers of all household members six years of including all Social Security Numbers you, and all other household members age six years and information will not be otherwise disclosed or released outside of HUD, except as permitted or required by law. relevant, and to civil, criminal, or regulatory investigators and prosecutors. However, the This information may be released to appropriate Federal, State, and local agencies, when the Government's financial interest, and to verify the accuracy of the information your provide information to assist in managing and monitoring HUD-assisted housing programs, to protect family will pay towards rent and utilities. Other Uses: HUD uses your family income and other by HUD to determine your eligibility, the appropriate bedroom size, and the amount your who is six years old or older. Purpose: Your income and other information are being collected applicants and participants to submit the Social Security Number of each household member 3601-19). The Housing and Community Development Act of 1987 (42 U.S.C. 3543) requires Title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000d), and by the Fair Housing Act (42 U.S.C authorized to collect this information by the U.S. Housing Act of 1937 (42 U.S.C. 1437 et. seq.), Privacy Act Notice. Penalty: You must provide all of the information requested by the HA, Authority: The Department of Housing and Urban Development (HUD) is

 ${
m A}$ (ct) and the agency rules and regulations issued under the Act...... The Housing Authority of Grant County agrees to comply with the Privacy Act of 1974 (the

Privacy Act Notice until HUD gives us authorization to do so. ocial Security Number disclosure has changed January 2010, but we are unable to change the he above Privacy Act Notice is HUD required. Please make note that the requirement for



